



Tennessee Sheriffs' Association
145 South College Street, Lebanon, TN 37087
Telephone (615) 547-0277 Fax (615) 547-0278
tsa@tnsheriffs.com

TSA ACADEMIC SCHOLARSHIP GUIDELINES

1. All applications must be submitted to the Sheriff where applicant or applicant's parent/guardian is employed. The sheriff must submit to the TSA no later than February 28th the following:
 - a. Letter of recommendation for said applicant; and
 - b. Signed and dated application by the sheriff, employee and applicant; and
 - c. All other supporting documentation required by application check list for applicant to be eligible for scholarship.
2. The Tennessee Sheriffs' Association will make the final selection of the recipient from information provided by each candidate. The recipients must be a result of a majority decision of the Board of Directors. Upon the Board's decision, the TSA staff will notify the sheriff regarding each applicant's status. The Scholarship Committee will select applicants at the April Training Session. The Scholarship Committee will submit their selection to the Board of Directors for approval at the April Board Meeting.
3. The Tennessee Sheriffs' Website (tnsheriffs.com) will be the primary method of advertisement to the members that these scholarship awards are available. The award will be presented in person to the student by the Sheriff who submitted the application and/or a representative of the Tennessee Sheriffs' Association. The check will be made out directly to the University or College. **A picture of this award being received must be forwarded to tsa@tnsheriffs.com.** The recipients selected each semester according to the criteria specified will be awarded a \$500.00 scholarship for a maximum of two (2) semesters which is only awarded once a year.
4. The number of scholarships may be increased and/or decreased depending on the availability of funds in the Tennessee Sheriffs' Association. Each division will be awarded an equal number of scholarships. If a division does not have applicants for said scholarships, the remaining scholarships will be equally divided to the remaining applicants. Sons, daughters, and wards will be considered first and if funds remain available employees will be considered thereafter.
5. **Each recipient must provide TSA with a receipt from the college or university for audit purposes by June 30th of the year check is written.**
6. **Deadline for all applications is February 28th of each year.**



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ACADEMIC SCHOLARSHIP APPLICATION

First, Middle and Last Name _____

Last 4 of SSN _____ Date of Birth _____

Address (Street, City, Zip Code, County) _____

Name of High School, City, County & date of graduation: _____

Name of TN Accredited College/University attending (Checks will be made out to this college or university): _____

Dates of semester attending: _____

Sheriff's Office (application is being submitted by) _____

Employee's Name, Job Title, & Relation to Applicant (Parent/Guardian, Self): _____

Cell Phone Number _____ Email: _____

TSA ONLY

Date Rcd: _____ ***All Criteria meet:*** ***YES*** ***NO***

Division: _____ ***1st or 2nd Time Applicant***

Criteria Missing: _____

TSA: _____ ***Approved:*** _____ ***Denied:*** _____

Scholarship Committee: _____ ***Approved:*** _____ ***Denied:*** _____

TSA Board of Directors: _____ ***Approved:*** _____ ***Denied:*** _____ ***Ck Number:*** _____



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Academic Scholarship Program Requirements Check List

The following items must accompany the completed application form:	1 st time applicant	2 nd time applicant	TSA Only
1. <u>First Time Applicants:</u> A copy of results of ACT (must have composite score of 15) or SAT (must have combined verbal and math score of at least 700), submitted in a certified copy or a GPA of 2.50 at minimum. <u>Second Time Applicants:</u> Proof of a GPA of 2.50 at minimum. Technological or Vocational Schools MAY be exempt.	<input type="radio"/>	<input type="radio"/>	
2. Essay (approx. 500 words) stating educational goals, plus a justification for consideration of the award.	<input type="radio"/>	N/A	
3. A short Educational Resumé	<input type="radio"/>	N/A	
4. A copy of a photo of applicant submitted.	<input type="radio"/>	N/A	
5. Letter of recommendation from at least one educator who has instructed you in the past.	<input type="radio"/>	N/A	
6. Be a son, daughter, or ward of a fulltime sheriff office employee or full-time salaried sheriff office employee in Tennessee. Provide proof (copy of employee's ID Badge) that parent/guardian or employee is a fulltime sheriff office employee in Tennessee.	<input type="radio"/>	<input type="radio"/>	
7. Application must be submitted to TSA by the Sheriff for the Employee whose child is submitting said application. Application must accompany a letter of recommendation by said Sheriff.	<input type="radio"/>	<input type="radio"/>	
8. Must be under 25 years of age (unless Sheriff's Office Employee)	<input type="radio"/>	<input type="radio"/>	
9. Must be applying or enrolled in at least 12 semester hours at an accredited College or University in the State of Tennessee . PROOF REQUIRED (Proof N/A for 1 st time applicants)	<input type="radio"/>	<input type="radio"/>	
10. A letter of acceptance/admission by an accredited college or university in the State of Tennessee .	<input type="radio"/>	N/A	
11. Deadline for TSA to receive applications is February 28th of each year.	<input type="radio"/>	<input type="radio"/>	

Applicant's Signature:

Employee's Signature:

Date: _____
Cell : _____

Date: _____
Cell : _____

Sheriff's Signature:

Date: _____
Cell: _____